

**FORM 7**

**NON-OFFICIAL CONTRACTOR FORM**

**Deadline: 1 September 2025**

EXHIBITION EVENT INFORMATION			
Event / Exhibition Name	BETT ASIA 2025		
Booth Name		Booth No	
BILLING INFORMATION			
Company			
Company Address			
Person In Charge			
Contact No. (Office)		(Mobile)	
Email Address			

No.	Item	Per Square Metre	Total SQM	Total Amount (RM)
1.	<b>Refundable</b> Performance Bond Deposit Cheque No:	-	All Sizes	RM 3,000.00
2.	Non –Refundable Administrative Fee	RM 40.00		
<b>Grand Total:</b>				RM

**IMPORTANT NOTES:**

1. Please issue separate payment cheques for the **Performance Bond** and **Admin Fee**.
2. **Non-Refundable Administrative Fee** – Payable to the **Official Contractor** for the processing of communication, management function and securing approvals from relevant authorities.
3. **Refundable Performance Bond Deposit** – a compulsory payment made to the **Official Contractor**, along with a signed Letter of Indemnity, to guarantee proper conduct, schedule of production and observance of the exhibition's rules and regulations. This deposit will be refunded to the **Payee**, 30 days after the event.
4. **Booth designs** must be submitted to the **OFFICIAL CONTRACTOR (PICO)** by **1<sup>st</sup> September 2025** for pre-approval, otherwise we will not be responsible for any instructions by the Venue's management to amend the structure onsite.

Submit to:  
**Pico International (M) Sdn Bhd**  
• Telephone: +603 6275 5990 • Facsimile: +603 6275 6366  
E-mail: [chris.choo@pico.com.my](mailto:chris.choo@pico.com.my)